

Opportunities Handbook

Opportunities Handbook

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What is this mammoth of a document?

Hello, it's me, your Opportunities Officer! I have created this handbook to hopefully help you in considering your options after you finish your time in Northeastern University and some of the things you can do in the meantime in order to secure a stable path forward.

I wish you the best of luck dear reader!

How do I use it?

- Search within your degree for the best suited option for you!
- Look at the soft skills needed in order to have a better chance at securing a position in your degree.

- Reach out by scheduling a meeting with the careers team or drop in and ask them about further details for example: Acquiring soft skills, Accessing careers, Interview processes, CV writing etc...
- Bonus- Reach out to your lecturers as due to their rich experience may be able to assist you through accounts of their experience
- Find something that fundamentally bothers you about this document and email the opportunities officer (Me) to do their job su.opportunities@nulondon.ac.uk
- Congratulations you have been very productive and I am proud of you!

Notes:

This is very simplified information and I encourage you to do your own research.

There are more options than the ones provided!

Average salary is compiled of the most recent data or entry level average for 2025

Resources/Volunteering

UK Volunteering Platforms

Platform	Website	Best For
Do-It (National Database)	doit.life	All volunteering types, 1M+ opportunities
NCVO	ncvo.org.uk/i-want-to-volunteer	Finding local volunteer centres
CharityJob	charityjob.co.uk	Charity roles (paid & volunteer)
Reach Volunteering	reachvolunteering.org.uk	Skilled volunteering (marketing, IT, finance, law)
Volunteering Matters	volunteeringmatters.org.uk	Young people, older adults, disabled volunteers

Vinspired	vinspired.com	Young people (16-25)
TimeBank	timebank.org.uk	Mentoring & skills sharing
Sport England	sportengland.org	Sports coaching & club volunteering
National Trust	nationaltrust.org.uk/volunteer	Heritage, conservation, outdoors
RSPB / Wildlife Trusts	rspb.org.uk / wildlifetrusts.org	Environmental & wildlife conservation
Citizens Advice	citizensadvice.org.uk	Advice work, legal, consumer rights
Samaritans	samaritans.org	Mental health support (training provided)
St John Ambulance	sja.org.uk	First aid & healthcare
British Red Cross	redcross.org.uk	Emergency response, refugee support
UN Volunteers (Online)	onlinevolunteering.org	Virtual international volunteering

USA Volunteering Platforms

Platform	Website	Best For
Idealist (merged with VolunteerMatch)	idealist.org	Largest US volunteer database, nonprofits, NGOs

VolunteerMatch	idealist.org/volunteermatch	Now merged with Idealist
JustServe	justserve.org	Local community projects
Catchafire	catchafire.org	Skills-based volunteering (professionals)
DoSomething	dosomething.org	Young people, social causes
Points of Light	pointsoflight.org	Community service, civic engagement
AmeriCorps	americorps.gov	Full-time national service programmes
Peace Corps	peacecorps.gov	International development (2+ years)
Habitat for Humanity	habitat.org	Housing & construction
United Way	unitedway.org	Community impact, local chapters
HandsOn Network	handsonnetwork.org	Local volunteering across US
Big Brothers Big Sisters	bbbs.org	Youth mentoring
Feeding America	feedingamerica.org	Food banks & hunger relief
ASPCA / Local Shelters	aspca.org	Animal welfare
National Park Service	nps.gov/getinvolved	Conservation, outdoors

Degree-Specific Volunteering Suggestions

Degree	UK Suggestions	US Suggestions
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Business	Young Enterprise, Prince's Trust, Business mentoring	SCORE mentoring, Junior Achievement
Computer Science & Business	Code Club, Raspberry Pi Foundation, Tech charities	Code.org, Girls Who Code, Hack for LA
Culture, Tech & Global	Refugee charities, cultural organisations, Amnesty	Human Rights Watch, UN Online Volunteering
Data Science	DataKind UK, Statistics Without Borders	DataKind, Statistics Without Borders
Economics	Citizens Advice, policy think tanks	Tax assistance (VITA), economic research orgs
English	Libraries, literacy charities, student newspapers	Reading Partners, 826 National (writing)
History	Museums, National Trust, local archives	National Archives, local historical societies
Philosophy & CS	AI ethics organisations, digital rights groups	Electronic Frontier Foundation, AI safety orgs
Philosophy	Debate coaching, ethics committees, charities	Philosophy outreach, prison education
Politics & Data Science	Democracy charities, Full Fact (fact-checking)	Vote.org, political data organisations
Politics & IR	Model UN, political campaigns, NGOs	Campaign volunteering, State Department programs
Psychology	Samaritans, Mind, youth mentoring	Crisis Text Line, mental health hotlines

Times to Look out for Internships/Jobs + Where

UK Graduate Scheme Timeline

Key Recruitment Windows:

Period	Activity
September – November	Most graduate schemes OPEN applications
October – January	Peak application deadlines (especially Big 4, banking, consulting)
November – February	Psychometric tests, video interviews
January – April	Assessment centres
March – June	Job offers extended
September (following year)	Scheme start dates

Important UK Deadlines:

- **Civil Service Fast Stream:** Opens October, closes November/December
- **NHS Graduate Management Training Scheme:** Opens October, closes December
- **Teach First:** Rolling applications (apply early)
- **Big 4 (Deloitte, PwC, EY, KPMG):** October – December deadlines
- **Banking/Finance:** Some as early as September
- **Tech companies:** Rolling, but apply September – January
- **Charities & NGOs:** Year-round, but peak in January & June
- **Local Government (NGDP):** Typically November deadline

Key UK Job Boards:

Job Board	Website	Best For
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Bright Network	brightnetwork.co.uk	Graduate schemes, deadlines tracker
TargetJobs	targetjobs.co.uk	Graduate schemes, sector guides
Prospects	prospects.ac.uk	Graduate careers, scheme listings
Milkround	milkround.com	Graduate & intern roles
GradCracker	gradcracker.com	STEM graduate schemes
CharityJob	charityjob.co.uk	Third sector roles
Civil Service Jobs	civilservicejobs.service.gov.uk	Government roles
NHS Jobs	jobs.nhs.uk	NHS roles & graduate schemes
PublicSectorGradSchemes	publicsectorgradschemes.co.uk	All 111 UK public sector schemes
Escape the City	escapethecity.org	Purpose-driven careers
LinkedIn	linkedin.com/jobs	All sectors
Glassdoor	glassdoor.co.uk	Jobs + salary/review data
Indeed	indeed.co.uk	Aggregated job listings

USA Internship/Job Timeline

Key Recruitment Windows:

Period	Activity
August – September	FAANG, Big Tech, Big 4 consulting open applications
September – December	Peak application period for summer internships
October – February	Interviews & offers for competitive programmes
January – April	Smaller companies, startups, non-profits open
May – August	Summer internship period
Year-round	Rolling recruitment for many roles

Industry-Specific Timing (USA):

Industry	When Applications Open	Key Deadlines
Investment Banking	January–March (for following summer)	February–March
Consulting (Big 4, MBB)	August–September	September–November
Tech (FAANG)	August–October	Rolling (apply early!)
Government/Federal	6+ months before start	Varies by agency
Non-profits/NGOs	Year-round	Rolling
Media/Creative	January–April	Rolling
Healthcare	September–February	Varies

Key USA Job Boards:

Job Board	Website	Best For
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Handshake	joinhandshake.com	College/university job board
LinkedIn	linkedin.com/jobs	All sectors
Indeed	indeed.com	Aggregated listings
Glassdoor	glassdoor.com	Jobs + company reviews
Idealist	idealist.org	Non-profits, NGOs, social impact
USAJobs	usajobs.gov	Federal government
WayUp	wayup.com	Entry-level & internships
Internships.com	internships.com	Internship-specific
AngelList/Wellfound	wellfound.com	Startups
The Muse	themuse.com	Company profiles + jobs
RippleMatch	ripplematch.com	AI-matched opportunities
Parker Dewey	parkerdewey.com	Micro-internships
Chegg Internships	internships.chegg.com	Student internships

Business BSc (Hons)

After Graduation

Job Title	Job Description and Sphere	Annual Salary	Key Duties
	Collects and interprets data to support strategic decisions in finance, marketing or operation.	£32,000 - £39,500 Average Salary	<ul style="list-style-type: none"> Collecting, cleaning, and analyzing data Create reports and presentations

<p>Graduate Analyst</p>	<p>Specialisations include business analyst, data analyst, financial analyst, and risk analyst.</p>		<ul style="list-style-type: none"> • Help develop data-driven strategies • Support decision-making
<p>Business Development Executive</p>	<p>Professional responsible for business growth. They identify new opportunities, generate leads, and build client relationships. Their role includes strategy development to expand sales, securing new clients, and nurturing existing ones, focusing on long-term growth and expansion.</p>	<p>£27,670 - £32,399 Average Salary</p>	<ul style="list-style-type: none"> • Market research • "Cold calling," • Preparing proposals • Negotiating • Attending events to represent the company
<p>Marketing Assistant</p>	<p>Responsible for the provision of administrative support to a marketing team, helping with daily tasks like content creation, market research, and campaign execution.</p>	<p>£27,000 - £29,500 Average Salary</p>	<ul style="list-style-type: none"> • Data collection, campaign analysis • Managing marketing materials • Coordinating with suppliers.
<p>Human Resources Assistant</p>	<p>Responsible for the provision of administrative support to an HR department, helping with tasks like managing employee records, assisting in recruitment, supporting onboarding, and responding to employee queries.</p>	<p>£29,000 - £35,000 Average Salary</p>	<ul style="list-style-type: none"> • administrative and clerical support for the HR department • Maintaining employee records • Assisting with recruitment and onboarding • Processing payroll and benefits • Helping with employee relations and compliance. • Day to Day Operations of the HR department

<p>Account Manager (Junior)</p>	<p>Supports senior staff in managing client accounts, acting as a key contact for existing customers, ensuring satisfaction, and helping grow business by resolving queries, coordinating with internal teams (sales, marketing, etc.), handling admin, and identifying upsell opportunities, all while learning account management best practices.</p>	<p>£24,000 - £31,000 Average Salary</p>	<ul style="list-style-type: none"> ● Client Communication & Support ● Relationship Building ● Internal Coordination ● Reporting & Admin ● Account Growth: Identify opportunities to suggest new products/services, assist with upselling/cross-selling, and support strategic account plans. ● Project Assistance
<p>Financial Associate</p>	<p>Supports a company's financial health by analyzing data, preparing reports, managing budgets, and ensuring compliance, often handling day-to-day operations like accounts payable/receivable, bank reconciliations, and assisting with forecasts and strategic planning to provide actionable insights for senior management.</p>	<p>£36,000 to £42,750 Average Salary</p>	<ul style="list-style-type: none"> ● Financial Analysis ● Reporting Compile financial statements, forecasts, and internal reports for stakeholders. ● Budgeting & Forecasting ● Transaction Management Process invoices, manage accounts payable/receivable, and reconcile bank statements. ● Record Keeping ● Compliance

			<ul style="list-style-type: none"> • Collaboration
Operations Coordinator	<p>An Operations Coordinator is responsible for ensuring the smooth daily functioning of a business by coordinating logistics, supporting cross-functional teams, and maintaining efficient internal processes.</p> <p>They serve as a central point of communication between departments, manage administrative tasks, oversee resource allocation, and help implement procedures that contribute to overall organisational success.</p>	<p>£23,706 – £34,168 Average Salary \$41,000 – \$69,500</p>	<ul style="list-style-type: none"> • Assist managers • Monitor inventory • Coordinate and manage project tasks to ensure delivery • Build and maintain strong vendor relationships through regular meetings and communications • Organise company events and arrange employee training • Oversee and improve organisational processes • Facilitate cross-channel feedback from customers and employees to management • Admin • Create and maintain clear and accurate operations documents and procedures • Identify inefficiencies and areas where improvements could be made
Recruitment Assistant	<p>A Recruitment Assistant supports the hiring team with recruiting, interviewing, and onboarding activities. They help facilitate a smooth hiring process for both the hiring team and job applicants by performing administrative tasks, maintaining candidate databases,</p>	<p>£21,292 – £29,188 Average Salary \$46,412 – \$72,924</p>	<ul style="list-style-type: none"> • Schedule interviews and manage recruitment calendars • Maintain candidate databases and handle

	<p>scheduling interviews, screening resumes, and preparing job advertisements. They work closely with the HR department to ensure recruitment procedures run efficiently and candidates have a positive experience throughout the process.</p>		<p>HR paperwork</p> <ul style="list-style-type: none"> ● Prepare and post job advertisements online and in print ● Screen CVs and conduct background checks on candidates ● Draft communications such as job postings, offer letters, and rejection emails ● Greet and assist interviewees onsite ● Follow up with candidates throughout the recruitment process ● Support onboarding processes for new hires
<p>Project Assistant</p>	<p>A Project Assistant provides administrative and organisational support to project managers and teams to ensure projects are completed on time and within budget. They handle communication with team members and stakeholders, create and file documentation, prepare reports, coordinate schedules, track project progress, and serve as a liaison between management and the project team.</p>	<p>£21,164 – £29,349 Average Salary \$52,512 – \$81,603</p>	<ul style="list-style-type: none"> ● Support project managers in planning, executing, and completing projects ● Coordinate project meetings, schedules, and resources ● Maintain comprehensive project documentation, plans, and reports ● Communicate project status updates to team members and stakeholders ● Track project budgets and expenses ● Handle administrative tasks such as correspondence, filing,

			<ul style="list-style-type: none"> and data entry • Monitor project progress and flag potential issues or risks • Coordinate with vendors, contractors, and external parties • Prepare presentations and meeting minutes
E-Commerce Coordinator	<p>An E-Commerce Coordinator is responsible for managing and executing the online sales strategy for a company. They oversee the day-to-day operations of the online store, including website maintenance, product listings, inventory management, order fulfilment, and digital marketing campaigns. They work closely with marketing, IT, and customer service teams to optimise the e-commerce platform, improve user experience, and drive online sales growth.</p>	<p>£23,021 – £32,462 Average Salary \$49,609 – \$77,998</p>	<ul style="list-style-type: none"> • Manage and update product listings on the e-commerce platform • Coordinate and execute online marketing campaigns and promotions • Monitor website performance, traffic, and user experience • Analyse sales data and generate performance reports • Oversee inventory levels and coordinate order fulfilment • Implement SEO strategies to improve search engine rankings • Respond to customer enquiries and resolve e-commerce issues • Collaborate with marketing, design, and IT teams to optimise the website • Monitor competitor activity and industry trends • Ensure accurate and timely product and

Soft Skills

- Communication (written & verbal presentations)
- Leadership & team management
- Problem-solving & analytical thinking
- Time management & organisation
- Negotiation & persuasion
- Networking & relationship building
- Adaptability & resilience
- Commercial awareness
- Decision-making under pressure
- Conflict resolution

Computer Science and Business BSc (Hons)

After Graduation

Job Title	Job Description and Sphere	Annual Salary	Key Duties
IT Business Analyst	An IT Business Analyst bridges the gap between IT and business, analysing technology systems and identifying solutions to meet business	£21,600 – £30,000 Average Salary \$81,766 – \$134,118	<ul style="list-style-type: none"> • Analyse IT systems and identify areas for improvement • Translate business requirements into technical specifications

	<p>needs. They evaluate current technology, liaise with stakeholders, translate business requirements into technical specifications, and recommend system improvements to increase efficiency and align with organisational goals.</p>		<ul style="list-style-type: none"> ● Liaise between IT teams and business stakeholders ● Document user stories, functional requirements, and data architectures ● Recommend and implement technology solutions ● Support project implementation and system testing ● Create process flow diagrams and system documentation ● Evaluate vendor products and make procurement recommendations
<p>Technology Consultant (Graduate)</p>	<p>A Technology Consultant advises businesses on how to use information technology to meet their objectives and overcome challenges. They work with clients to improve the structure and efficiency of IT systems, provide strategic guidance on technology investments, and help implement solutions that deliver business value.</p>	<p>£29,267 – £35,255 Average Salary \$77,354 – \$125,777</p>	<ul style="list-style-type: none"> ● Advise clients on technology strategy and IT infrastructure ● Analyse business processes and recommend technology solutions ● Implement and test new systems and software ● Provide training and support to end users ● Manage client relationships and project deliverables ● Stay up to date with emerging technologies and industry trends ● Collaborate with technical and non-technical stakeholders ● Assess risks and ensure compliance with industry standards
<p>Data Analyst</p>	<p>A Data Analyst collects, processes, and performs statistical analysis on data to help businesses make informed decisions. They translate complex data into actionable insights, create reports and visualisations, and support strategic planning with evidence-based recommendations.</p>	<p>£35,000 – £45,000 Average Salary \$65,000 – \$85,000</p>	<ul style="list-style-type: none"> ● Collect, clean, and analyse large datasets ● Create reports, dashboards, and data visualisations ● Identify trends, patterns, and insights from data ● Support business decision-making with data-driven recommendations ● Use tools such as SQL, Excel, Python, Tableau, or Power BI ● Collaborate with stakeholders to understand data requirements ● Ensure data quality and accuracy ● Present findings to technical and

			non-technical audiences
Systems Analyst	A Systems Analyst studies an organisation's current computer systems and procedures and designs solutions to help the business operate more efficiently. They act as a bridge between business needs and IT solutions, ensuring technology aligns with business goals.	<p>£40,000 – £55,000 Average Salary</p> <p>\$80,000 – \$100,000</p>	<ul style="list-style-type: none"> Analyse existing systems and business processes Design and implement new IT solutions Gather and document system requirements Test and troubleshoot system functionality Train users on new systems and processes Collaborate with developers, project managers, and stakeholders Ensure systems meet security and compliance standards Provide ongoing system support and maintenance
Junior Product Manager	A Junior Product Manager supports the development and management of digital products, working at the intersection of technology, business, and user experience. They help define product strategy, gather requirements, and work with development teams to deliver products that meet customer needs and business objectives.	<p>£35,000 – £45,000 Average Salary</p> <p>\$70,000 – \$90,000</p>	<ul style="list-style-type: none"> Support product roadmap development and prioritisation Gather and analyse user feedback and market research Write product requirements and user stories Collaborate with engineering, design, and marketing teams Track product performance metrics and KPIs Assist with product launches and go-to-market strategies Conduct competitor analysis Communicate product updates to stakeholders
Junior Software Developer	A Junior Software Developer designs, writes, and maintains code for software applications. They work under the guidance of senior developers to build new features, fix bugs, and improve existing systems. They must keep up with rapidly changing technology and be proficient in programming languages such as JavaScript, Python, C#, and SQL.	<p>£28,000 – £35,000 Average Salary</p> <p>\$75,000 - 95,000</p>	<ul style="list-style-type: none"> Write, test, and debug code for new and existing software applications Collaborate with senior developers and team members on projects Troubleshoot and resolve software defects and issues Participate in code reviews and maintain documentation Learn and adapt to new programming languages and technologies Assist with software design and implementation

<p>Business Intelligence Analyst</p>	<p>A Business Intelligence Analyst gathers and analyses business data to provide actionable insights that support decision-making. They use data visualisation tools and software to translate complex data into clear reports and dashboards, helping organisations understand trends and improve performance.</p>	<p>£36,000 – £48,000 Average Salary \$95,000 - \$100,000</p>	<ul style="list-style-type: none"> ● Gather, analyse, and interpret business data from multiple sources ● Create reports, dashboards, and data visualisations using tools like Power BI, Tableau, or SQL ● Advise management on data-driven insights and recommendations ● Identify trends, patterns, and opportunities for business improvement ● Collaborate with stakeholders to understand data needs ● Maintain data quality and integrity
<p>Network Administrator</p>	<p>A Network Administrator is responsible for maintaining an organisation's computer networks, ensuring stable and secure connectivity. They install, configure, and troubleshoot network hardware and software, including routers, switches, firewalls, and VPNs, while monitoring network performance and security.</p>	<p>£30,000 – £40,000 Average Salary \$80,000 - \$97,000</p>	<ul style="list-style-type: none"> ● Install, configure, and maintain network hardware (routers, switches, firewalls) ● Monitor network performance and troubleshoot connectivity issues ● Implement and maintain network security measures ● Manage user accounts and access permissions ● Perform backups and disaster recovery planning ● Document network configurations and procedures
<p>UX/UI Designer</p>	<p>A UX/UI Designer creates user-friendly, visually appealing digital interfaces for websites and applications. They conduct user research, design wireframes and prototypes, and collaborate with developers to ensure products deliver intuitive and engaging user experiences.</p>	<p>£22,000 – £30,000 Average Salary \$85,000 - \$120,000</p>	<ul style="list-style-type: none"> ● Conduct user research and usability testing ● Create wireframes, prototypes, and user flows ● Design intuitive and visually appealing interfaces ● Collaborate with developers to implement designs ● Ensure consistency across products using design systems ● Iterate designs based on user feedback and analytics
<p>Cyber Security Analyst</p>	<p>A Cybersecurity Analyst protects an organisation's computer systems, networks, and data from cyber threats. They monitor for security breaches, analyse vulnerabilities,</p>	<p>£25,000 – £40,000 Average Salary \$100,000 - \$128,000</p>	<ul style="list-style-type: none"> ● Monitor networks and systems for security threats and breaches ● Analyse and respond to security incidents ● Conduct vulnerability assessments and penetration testing

	respond to incidents, and implement measures to prevent future attacks.		<ul style="list-style-type: none">• Implement security measures including firewalls and encryption• Develop security policies and procedures• Train staff on cybersecurity best practices
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Soft Skills

- Technical communication (explaining complex concepts simply)
- Project management & agile methodologies
- Stakeholder management
- Cross-functional collaboration
- Analytical & logical reasoning
- Business acumen & commercial awareness
- Presentation skills
- Adaptability to new technologies
- Client relationship management
- Strategic thinking

Culture, Technology & Global Challenges BA (Hons)

After Graduation

Job Title	Job Description and Sphere	Annual Salary	Key Duties
<p>Policy Officer/Research Officer</p>	<p>A Policy Officer researches, analyses, and develops policies for government departments, think tanks, charities, or private organisations. They gather evidence, conduct consultations with stakeholders, draft briefings and reports, and advise decision-makers on policy issues across areas such as environment, health, social policy, or international relations.</p>	<p>£23,000 – £30,000 Average Salary \$45,000 - \$90,000</p>	<ul style="list-style-type: none"> ● Research and analyse policy issues, gathering data and evidence ● Draft briefings, reports, and policy recommendations ● Conduct consultations with internal and external stakeholders ● Monitor political and legislative developments ● Communicate policy positions to senior officials and the public ● Evaluate the impact of existing policies
<p>Sustainability Officer</p>	<p>A Sustainability Officer develops and implements environmental and sustainability strategies within organisations. They assess environmental impact, promote sustainable practices, ensure compliance with environmental regulations, and work to reduce carbon footprints and improve resource efficiency.</p>	<p>£25,000 – £30,000 Average Salary \$90,000 - \$160,000</p>	<ul style="list-style-type: none"> ● Develop and implement sustainability strategies and initiatives ● Monitor and report on environmental performance metrics ● Ensure compliance with environmental regulations and standards ● Engage stakeholders in sustainability programmes ● Conduct environmental audits and impact assessments ● Promote sustainable practices across the organisation
<p>Corporate Social Responsibility Officer</p>	<p>A CSR Officer develops and manages programmes that align business practices with social and environmental responsibilities.</p>	<p>£28,000 – £35,000 Average Salary \$60,000-\$85,000</p>	<ul style="list-style-type: none"> ● Design and implement CSR programmes and community initiatives

<p>(CSR)</p>	<p>They oversee initiatives related to community engagement, ethical sourcing, environmental sustainability, and charitable partnerships to build the company's reputation as a socially conscious organisation.</p>		<ul style="list-style-type: none"> ● Manage relationships with charity partners and community organisations ● Track and report on CSR impact and social value metrics ● Ensure compliance with ESG (Environmental, Social, Governance) standards ● Coordinate employee volunteering and engagement programmes ● Prepare CSR reports for internal and external stakeholders
<p>Communications Officer</p>	<p>A Communications Officer manages internal and external communications to maintain a positive image for their organisation. They create content, manage media relations, coordinate social media, and support the delivery of communication strategies across various channels.</p>	<p>£22,000 – £28,000 Average Salary \$65,000 - \$80,000</p>	<ul style="list-style-type: none"> ● Develop and implement communication strategies and plans ● Create content for press releases, newsletters, websites, and social media ● Manage media relations and respond to press enquiries ● Coordinate internal communications and staff updates ● Organise events, campaigns, and public engagement activities ● Monitor media coverage and public perception
<p>International Development Officer</p>	<p>An International Development Officer works for NGOs, charities, or government agencies to support programmes addressing global challenges such as poverty, health, education, and humanitarian crises. They coordinate projects, liaise with partners, and help deliver aid and development initiatives in the UK and</p>	<p>£18,000 – £25,000 Average Salary \$74,000 - \$75,000</p>	<ul style="list-style-type: none"> ● Coordinate and support international development projects and programmes ● Liaise with partner organisations, governments, and communities

	overseas.		<ul style="list-style-type: none"> • Monitor and evaluate project outcomes and impact • Write funding proposals and reports for donors • Conduct research on development issues and best practices • Represent the organisation at meetings and conferences
Social Media Manager	A Social Media Manager develops and executes social media strategies to build brand awareness, engage audiences, and drive online traffic. They create content, manage social media platforms, analyse performance metrics, and respond to community interactions.	£21,000 – £28,000 Average Salary \$55,000 - \$75,000	<ul style="list-style-type: none"> • Develop and implement social media strategies across platforms • Create engaging content including posts, videos, and graphics • Monitor social media trends and audience engagement • Analyse performance metrics and produce reports • Manage online communities and respond to enquiries • Collaborate with marketing and communications teams
Public Affairs Officer	A Public Affairs Officer works to influence public policy and maintain relationships with government officials, politicians, and regulatory bodies on behalf of their organisation or clients. They monitor political developments, prepare briefings, and advocate for their organisation's interests.	£25,000 – £32,000 Average Salary \$70,000 - \$109,000	<ul style="list-style-type: none"> • Monitor political and legislative developments • Build and maintain relationships with MPs, civil servants, and stakeholders • Prepare briefings, position papers, and policy responses • Represent the organisation at political

			<ul style="list-style-type: none"> events and conferences • Coordinate advocacy campaigns and lobbying activities • Advise senior leadership on public affairs strategy
Digital Content Producer	<p>A Digital Content Producer creates and manages multimedia content for websites, social media, and digital platforms. They plan, produce, and edit written, visual, and video content to engage audiences and support organisational objectives in the digital space.</p>	<p>£30,000 – £40,000 Average Salary \$59,000 - \$79,000</p>	<ul style="list-style-type: none"> • Plan and produce digital content across multiple platforms • Create written, video, and visual content for websites and social media • Edit and optimise content for different audiences and channels • Collaborate with marketing, communications, and design teams • Analyse content performance and audience engagement • Stay up to date with digital trends and emerging platforms
Marketing Executive	<p>A Marketing Executive develops and implements marketing campaigns to promote products, services, or causes. They conduct market research, create promotional materials, manage digital marketing activities, and support brand awareness and customer engagement initiatives.</p>	<p>£25,000 – £35,000 Average Salary \$35,000 - \$40,000</p>	<ul style="list-style-type: none"> • Plan and execute marketing campaigns across multiple channels • Conduct market research and competitor analysis • Create and manage content for digital and print marketing • Coordinate email marketing, social media, and advertising activities • Monitor campaign performance and produce reports • Collaborate with creative

			agencies and internal teams
Campaigns Officer/Advocacy Officer	A Campaigns Officer develops and delivers campaigns to raise awareness, influence public opinion, and drive action on social, political, or environmental issues. They work for charities, NGOs, or advocacy groups to mobilise supporters and achieve campaign objectives.	£24,000 – £30,000 Average Salary \$32,500 - \$94,500	<ul style="list-style-type: none"> • Develop and implement campaign strategies and action plans • Create compelling campaign content and messaging • Mobilise supporters, volunteers, and partners • Monitor political developments and identify advocacy opportunities • Organise events, petitions, and public actions • Evaluate campaign impact and report on outcomes

Soft Skills

- Cross-cultural communication & sensitivity
- Research & analytical skills
- Critical thinking & evaluation
- Written communication (reports, proposals)
- Collaboration in diverse teams
- Systems thinking (understanding interconnected issues)
- Empathy & emotional intelligence
- Advocacy & persuasion
- Digital literacy
- Adaptability to ambiguity

Data Science BSc (Hons)

After Graduation

Job Title	Job Description and Sphere	Annual Salary	Key Duties
Junior Data Scientist	<p>A Junior Data Scientist collects, cleans, and analyses large datasets to extract meaningful insights that inform business decisions. They work under the guidance of senior data scientists to build predictive models, run exploratory analyses, and prepare reports. They must be proficient in programming languages such as Python and R, and understand statistical methods and machine learning fundamentals.</p>	<p>£28,500 – £40,000 Average Salary \$65,000 – \$95,000</p>	<ul style="list-style-type: none"> ● Collect, clean, and preprocess data from various sources ● Perform exploratory data analysis and statistical testing ● Build and validate basic predictive models using machine learning ● Create data visualisations and dashboards to communicate findings ● Collaborate with senior data scientists and business stakeholders ● Document methodologies and maintain reproducible code
Machine Learning Engineer	<p>A Machine Learning Engineer designs, builds, and deploys machine learning models into production systems. They bridge the gap between data science and software engineering, creating scalable algorithms that enable machines to learn from data. They work with deep learning, neural networks, and natural language processing to build AI-powered applications.</p>	<p>£45,000 – £75,000 Average Salary \$110,000 – \$175,000</p>	<ul style="list-style-type: none"> ● Design and implement machine learning algorithms and models ● Deploy ML models into production environments at scale ● Optimise model performance and reduce latency ● Collaborate with data scientists to translate research into production ● Build and maintain ML pipelines and infrastructure ● Monitor model performance and implement retraining strategies
Data Engineer	<p>A Data Engineer builds and maintains the infrastructure required for data generation, storage, and processing. They design data pipelines, manage databases, and ensure data is accessible, reliable, and secure. They work with big data technologies and cloud platforms to enable organisations to leverage their data</p>	<p>£45,000 – £70,000 Average Salary \$100,000 – \$170,000</p>	<ul style="list-style-type: none"> ● Design, build, and maintain scalable data pipelines ● Develop ETL (Extract, Transform, Load) processes ● Manage and optimise databases and data warehouses ● Implement data quality checks and monitoring systems

	assets effectively.		<ul style="list-style-type: none"> • Work with cloud platforms (AWS, Azure, Google Cloud) • Collaborate with data scientists to ensure data accessibility
Business Intelligence Analyst	A Business Intelligence Analyst transforms raw data into actionable insights that drive strategic business decisions. They create reports, dashboards, and visualisations to help stakeholders understand key performance metrics. They use tools like Power BI, Tableau, and SQL to analyse business data and identify trends.	£35,000 – £55,000 Average Salary \$70,000 – \$110,000	<ul style="list-style-type: none"> • Design and build interactive dashboards and reports • Analyse business data to identify trends and opportunities • Translate business requirements into technical specifications • Write complex SQL queries to extract and manipulate data • Present findings to stakeholders and senior leadership • Maintain and improve existing BI solutions
Quantitative Analyst	A Quantitative Analyst uses mathematical and statistical models to analyse financial markets and inform trading strategies. They work in investment banks, hedge funds, and asset management firms to develop pricing models, assess risk, and optimise portfolios. This role requires advanced mathematical skills and strong programming abilities.	£65,000 – £150,000 Average Salary \$100,000 – \$175,000	<ul style="list-style-type: none"> • Develop quantitative models for pricing and risk analysis • Build algorithmic trading strategies • Perform statistical analysis of financial data • Backtest models using historical market data • Collaborate with traders and portfolio managers • Research new methodologies and market trends
Statistician	A Statistician designs experiments, analyses data, and interprets results to help organisations make data-driven decisions. They work across industries including healthcare, government, finance, and research institutions. They apply statistical methodologies to solve complex problems and communicate findings to non-technical audiences.	£35,000 – £55,000 Average Salary \$75,000 – \$115,000	<ul style="list-style-type: none"> • Design surveys, experiments, and sampling methodologies • Analyse data using statistical techniques and software • Interpret results and provide actionable recommendations • Develop statistical models and forecasts • Present findings to stakeholders and publish reports • Ensure data quality and validate

			statistical methods
AI Engineer	An AI Engineer designs, develops, and deploys artificial intelligence systems and applications. They work with machine learning, deep learning, natural language processing, and computer vision to create intelligent solutions. They combine software engineering skills with AI expertise to build scalable, production-ready AI systems.	£45,000 – £80,000 Average Salary \$110,000 – \$175,000	<ul style="list-style-type: none"> • Design and implement AI solutions using machine learning frameworks • Develop deep learning models for various applications • Build NLP systems, computer vision applications, and recommendation engines • Deploy AI models to production and monitor performance • Research emerging AI technologies and methodologies • Collaborate with cross-functional teams to integrate AI capabilities
Database Administrator	A Database Administrator (DBA) manages and maintains an organisation's database systems to ensure data is stored securely, efficiently, and is accessible when needed. They optimise database performance, implement backup and recovery procedures, and ensure compliance with data protection regulations.	£35,000 – £55,000 Average Salary \$75,000 – \$120,000	<ul style="list-style-type: none"> • Install, configure, and maintain database management systems • Monitor database performance and implement optimisation strategies • Design and implement backup and disaster recovery procedures • Manage database security and access controls • Troubleshoot and resolve database issues • Plan and implement database upgrades and migrations
Actuarial Analyst	An Actuarial Analyst uses mathematical and statistical methods to assess risk in the insurance and finance industries. They analyse data to help organisations understand the financial implications of uncertain future events. This role often serves as a stepping stone to becoming a fully qualified actuary.	£28,000 – £45,000 Average Salary \$55,000 – \$85,000	<ul style="list-style-type: none"> • Analyse statistical data to calculate probability and assess risk • Develop pricing models for insurance products • Prepare actuarial valuations and projections • Support senior actuaries with complex analyses • Create reports and presentations for stakeholders

			<ul style="list-style-type: none"> • Study for and pass professional actuarial examinations
Data Analyst	<p>A Data Analyst collects, processes, and performs statistical analysis on data to help businesses make informed decisions. They translate complex data into actionable insights, create reports and visualisations, and support strategic planning with evidence-based recommendations.</p>	<p>£35,000 – £45,000 Average Salary \$65,000 – \$85,000</p>	<ul style="list-style-type: none"> • Collect, clean, and analyse large datasets • Create reports, dashboards, and data visualisations • Identify trends, patterns, and insights from data • Support business decision-making with data-driven recommendations • Use tools such as SQL, Excel, Python, Tableau, or Power BI • Collaborate with stakeholders to understand data requirements • Ensure data quality and accuracy • Present findings to technical and non-technical audiences

Soft Skills

- Data storytelling & visualisation
- Communication of technical findings to non-technical audiences
- Attention to detail & accuracy
- Problem-solving & curiosity
- Collaboration with cross-functional teams
- Critical evaluation of data sources
- Time management (handling multiple projects)
- Ethical reasoning (data privacy)
- Continuous learning mindset
- Business context awareness

Economics BSc (Hons)

After Graduation

Job Title	Job Description and Sphere	Annual Salary	Key Duties
Economist	An Economist studies economic data, analyses trends, and develops forecasts to advise businesses, governments, and organisations on economic policy and strategy. They apply economic theories and mathematical models to understand how resources are allocated and how markets function. They may specialise in areas such as macroeconomics, microeconomics, labour economics, or international trade.	£35,000 – £55,000 Average Salary \$70,000 – \$110,000	<ul style="list-style-type: none">• Research and analyse economic issues and trends• Develop economic models and forecasts• Prepare reports and policy recommendations• Advise on the economic impact of proposed policies or business decisions• Present findings to stakeholders and policymakers• Monitor economic indicators and market conditions
Financial Analyst	A Financial Analyst evaluates financial data to help organisations make informed investment and business decisions. They analyse financial statements, market trends, and economic conditions to provide recommendations on investments, budgets, and financial strategies. They work in banks, investment firms, corporations, and consulting companies.	£30,000 – £50,000 Average Salary \$65,000 – \$100,000	<ul style="list-style-type: none">• Analyse financial statements and market data• Build financial models and forecasts• Prepare investment recommendations and reports• Evaluate company performance and industry

			<ul style="list-style-type: none"> trends • Support budgeting and financial planning processes • Present findings to management and stakeholders
Investment Banking Analyst	<p>An Investment Banking Analyst supports corporate finance transactions such as mergers and acquisitions, IPOs, and capital raising. They perform financial modelling, valuation analysis, and due diligence to help clients make strategic financial decisions. This is one of the highest-paying entry-level roles in finance, typically involving demanding hours but exceptional compensation.</p>	<p>£50,000 – £70,000 Average Salary \$100,000 – \$125,000</p>	<ul style="list-style-type: none"> • Build detailed financial models and valuations • Conduct industry and company research • Prepare pitch books and client presentations • Support deal execution for M&A and capital markets transactions • Perform due diligence and financial analysis • Work closely with senior bankers and clients
Management Consultant	<p>A Management Consultant advises organisations on strategy, operations, and business transformation to improve performance and solve complex problems. They analyse business challenges, develop recommendations, and help implement solutions. Economics graduates are highly valued for their analytical skills and understanding of market dynamics.</p>	<p>£35,000 – £50,000 Average Salary \$85,000 – \$110,000</p>	<ul style="list-style-type: none"> • Analyse client business problems and challenges • Conduct market research and competitive analysis • Develop strategic recommendations and solutions • Create presentations and reports for client leadership • Support implementation of recommended changes • Work collaboratively with cross-functional teams
Policy Analyst	<p>A Policy Analyst researches, evaluates, and develops public policy recommendations for government agencies, think tanks, NGOs, and private organisations. They analyse data, assess policy impacts, and provide evidence-based</p>	<p>£28,000 – £45,000 Average Salary \$60,000 – \$100,000</p>	<ul style="list-style-type: none"> • Research and analyse policy issues and their impacts • Evaluate existing policies and propose

	<p>recommendations to inform decision-making on issues ranging from healthcare to taxation to environmental policy.</p>		<p>improvements</p> <ul style="list-style-type: none"> • Prepare briefing papers, reports, and policy recommendations • Monitor legislative and regulatory developments • Engage with stakeholders and gather input • Present findings to policymakers and senior leadership
<p>Risk Analyst</p>	<p>A Risk Analyst identifies, assesses, and mitigates potential risks that could impact an organisation's financial health or operations. They work in banks, insurance companies, consulting firms, and corporations to analyse credit risk, market risk, operational risk, and regulatory compliance issues.</p>	<p>£32,000 – £55,000 Average Salary \$65,000 – \$95,000</p>	<ul style="list-style-type: none"> • Identify and assess potential risks to the organisation • Develop risk models and quantitative analyses • Monitor risk indicators and prepare reports • Recommend risk mitigation strategies • Ensure compliance with regulatory requirements • Collaborate with business units on risk management
<p>Market Research Analyst</p>	<p>A Market Research Analyst studies market conditions to examine potential sales of a product or service. They help companies understand what products people want, who will buy them, and at what price. They collect and analyse data on consumers, competitors, and market trends to inform business strategy and marketing decisions.</p>	<p>£25,000 – £40,000 Average Salary \$55,000 – \$85,000</p>	<ul style="list-style-type: none"> • Design and conduct market research studies • Analyse quantitative and qualitative data • Monitor and forecast market trends • Evaluate competitor strategies and positioning • Prepare reports and presentations on findings • Provide strategic recommendations to stakeholders
<p>Actuarial Analyst</p>	<p>An Actuarial Analyst uses mathematical and statistical methods to assess risk in the insurance</p>	<p>£28,000 – £45,000 Average Salary</p>	<ul style="list-style-type: none"> • Analyse statistical data to calculate probability and

	<p>and finance industries. They analyse data to help organisations understand the financial implications of uncertain future events. This role often serves as a stepping stone to becoming a fully qualified actuary.</p>	<p>\$55,000 – \$85,000</p>	<p>assess risk</p> <ul style="list-style-type: none"> • Develop pricing models for insurance products • Prepare actuarial valuations and projections • Support senior actuaries with complex analyses • Create reports and presentations for stakeholders • Study for and pass professional actuarial examinations
<p>Data Analyst</p>	<p>A Data Analyst collects, processes, and performs statistical analysis on data to help businesses make informed decisions. They translate complex data into actionable insights, create reports and visualisations, and support strategic planning with evidence-based recommendations.</p>	<p>£35,000 – £45,000 Average Salary \$65,000 – \$85,000</p>	<ul style="list-style-type: none"> • Collect, clean, and analyse large datasets • Create reports, dashboards, and data visualisations • Identify trends, patterns, and insights from data • Support business decision-making with data-driven recommendations • Use tools such as SQL, Excel, Python, Tableau, or Power BI • Collaborate with stakeholders to understand data requirements • Ensure data quality and accuracy • Present findings to technical and non-technical audiences
<p>Treasury Analyst</p>	<p>A Treasury Analyst manages an organisation's liquidity, cash flow, and financial risk. They work in corporate treasury departments to optimise cash management, manage foreign exchange exposure,</p>	<p>£35,000 – £55,000 Average Salary \$65,000 – \$95,000</p>	<ul style="list-style-type: none"> • Monitor and manage daily cash positions • Forecast cash flow requirements and prepare

	<p>and support financing decisions. This role requires a strong understanding of financial markets and economic principles.</p>		<p>reports</p> <ul style="list-style-type: none"> • Manage foreign exchange and interest rate exposures • Support debt financing and investment decisions • Maintain banking relationships and negotiate terms • Ensure compliance with treasury policies and regulations
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Soft Skills

- Quantitative reasoning & analytical thinking
- Clear written communication (policy briefs, reports)
- Presentation & public speaking
- Research methodology
- Logical argumentation
- Attention to detail
- Time management & meeting deadlines
- Collaboration & teamwork
- Commercial & market awareness
- Adaptability to economic changes

English BA (Hons)

After Graduation

Job Title	Job Description and Sphere	Annual Salary	Key Duties
Editorial Assistant	<p>Editorial Assistants support the editorial team in the publishing process for books, magazines, journals, and digital content. This entry-level role provides a foundation for careers in publishing, offering exposure to all stages of content production from manuscript review to final publication.</p>	<p>£22,000 – £27,000 Average Salary \$45,000 – \$58,000</p>	<ul style="list-style-type: none"> • Proofreading and copyediting manuscripts for grammar, spelling, and consistency • Liaising with authors, designers, and production teams to meet publication deadlines • Managing administrative tasks including contracts, invoices, and royalty processing • Assisting commissioning editors with research and manuscript evaluations • Maintaining editorial databases and tracking submission progress
Content Writer/Copywriter	<p>Content Writers and Copywriters create compelling written material for websites, marketing campaigns, advertisements, and digital platforms. They craft persuasive content that engages audiences, drives conversions, and strengthens brand messaging across various media channels.</p>	<p>£25,000 – £35,000 Average Salary \$50,000 – \$70,000</p>	<ul style="list-style-type: none"> • Writing engaging blog posts, articles, website copy, and social media content • Developing marketing materials including email campaigns and product descriptions • Researching topics and industry trends to produce accurate, relevant content • Collaborating with marketing teams to align content with brand voice and strategy • Editing and proofreading content to ensure quality and SEO optimisation
Communications Officer	<p>Communications Officers manage internal and external communications for organisations, ensuring consistent messaging and maintaining positive relationships with stakeholders, media, and the public. They develop communication strategies that enhance organisational reputation and engagement.</p>	<p>£28,000 – £38,000 Average Salary \$55,000 – \$90,000</p>	<ul style="list-style-type: none"> • Creating and distributing press releases, newsletters, and organisational updates • Managing media enquiries and building relationships with journalists • Developing content for websites, intranets, and social media platforms • Coordinating internal communications to keep staff informed and engaged • Supporting crisis communications and

			reputation management initiatives
Marketing Assistant	Marketing Assistants support marketing teams in executing campaigns and promotional activities. This entry-level position offers exposure to various marketing disciplines including digital marketing, market research, and brand management, providing a strong foundation for career progression.	£22,000 – £28,000 Average Salary \$40,000 – \$55,000	<ul style="list-style-type: none"> Assisting with the planning and execution of marketing campaigns Coordinating marketing materials and managing content calendars Conducting market research and competitor analysis Supporting social media management and email marketing activities Preparing reports and presentations on campaign performance
Publishing Assistant	Publishing Assistants provide administrative and operational support across publishing departments. They work closely with editorial, marketing, and production teams to ensure the smooth progression of publications from concept to market, gaining comprehensive industry experience.	£21,000 – £26,000 Average Salary \$48,000 – \$62,000	<ul style="list-style-type: none"> Supporting editors with manuscript preparation and submission tracking Coordinating with authors, agents, and freelancers on project timelines Assisting with marketing activities including catalogue preparation and events Managing rights and permissions requests and documentation Maintaining databases and filing systems for manuscripts and contracts
Teaching Assistant/Trainee Teacher	A Teaching Assistant supports classroom teachers in delivering lessons and providing individual or small-group support to students. History graduates may pursue this role as a stepping stone to teacher training (PGCE/QTS) or as a permanent career in educational support, often specialising in humanities subjects.	£18,000 – £25,000 (TA) £25,000 – £30,000 (TT) Average Salary \$28,000 – \$38,000 (TA) \$40,000 – \$50,000 (TT)	<ul style="list-style-type: none"> Support teachers in preparing and delivering lessons Provide one-to-one or small-group support to students Help maintain classroom discipline and a positive learning environment Prepare teaching materials and resources Assess and mark student work under teacher guidance Support students with special educational needs (SEN)
PR Assistant	PR Assistants support public relations teams in managing an organisation's image and communications with external	£22,000 – £28,000 Average Salary \$40,000 – \$50,000	<ul style="list-style-type: none"> Drafting press releases, media alerts, and pitch materials Building and maintaining media contact lists and databases

	<p>audiences. They assist with media relations, event coordination, and campaign execution, developing skills essential for a career in public relations and communications.</p>		<ul style="list-style-type: none"> Monitoring media coverage and preparing coverage reports Assisting with event planning and coordination for launches and press days Supporting social media management and influencer outreach programmes
Library Assistant	<p>Library Assistants help manage library operations, assisting patrons with finding resources and maintaining organised collections. They work in public libraries, academic institutions, and corporate information centres, supporting information literacy and community engagement.</p>	<p>£20,000 – £25,000 Average Salary \$32,000 – \$45,000</p>	<ul style="list-style-type: none"> Assisting library users with enquiries and locating materials Processing loans, returns, and reservations of library items Shelving, cataloguing, and organising library collections Supporting library events, programmes, and reader development initiatives Maintaining library systems and assisting with digital resource access
Recruitment Consultant	<p>Recruitment Consultants match candidates with job opportunities, working with both employers and job seekers to facilitate successful placements. This sales-oriented role rewards strong communication skills and offers significant earning potential through commission-based compensation.</p>	<p>£24,000 – £35,000 base + commission Average Salary \$45,000 – \$65,000 base + commission</p>	<ul style="list-style-type: none"> Sourcing and screening candidates through job boards, networking, and headhunting Building relationships with client companies to understand recruitment needs Conducting interviews and assessing candidate suitability Negotiating salaries and managing the offer process Achieving placement targets and developing new business opportunities
Social Media Coordinator	<p>Social Media Coordinators manage an organisation's presence across social media platforms, creating engaging content and building online communities. They develop strategies to increase brand awareness, audience engagement, and digital marketing effectiveness.</p>	<p>£24,000 – £32,000 Average Salary \$45,000 – \$55,000</p>	<ul style="list-style-type: none"> Creating, scheduling, and publishing content across social media platforms Monitoring social media channels and engaging with followers Developing social media strategies aligned with marketing objectives Analysing performance metrics and preparing engagement reports

- Staying current with social media trends and platform updates

Soft Skills

- Exceptional written communication
- Critical analysis & interpretation
- Research & information synthesis
- Creativity & original thinking
- Active listening & empathy
- Editing & proofreading
- Verbal communication & articulation
- Time management (juggling multiple projects)
- Persuasion & storytelling
- Attention to nuance & detail

History BA (Hons)

After Graduation

Job Title	Job Description and Sphere	Annual Salary	Key Duties
Archivist Assistant	An Archivist Assistant supports the preservation, organisation, and cataloguing of historical records, documents, manuscripts, photographs, and other materials of cultural or historical significance. Working under the supervision of qualified archivists, they help maintain collections for research access and public engagement,	£18,000 – £27,000 Average Salary \$40,000 – \$55,000	<ul style="list-style-type: none"> • Catalogue, classify, and index archival materials according to established standards • Assist with the physical handling, storage, and preservation of documents and artefacts • Respond to research

	ensuring materials are stored correctly to prevent damage or decay.		<p>enquiries and assist visitors accessing archive collections</p> <ul style="list-style-type: none"> • Digitise records and update database systems • Prepare materials for exhibitions and public displays • Monitor environmental conditions in storage areas to prevent deterioration
Museum Assistant	A Museum Assistant supports the daily operations of museums and galleries, helping to care for collections, assist visitors, and contribute to educational and public programmes. They work across front-of-house duties, collections management, and exhibition support, providing an essential link between the public and cultural heritage.	<p>£18,000 – £25,000 Average Salary \$30,000 – \$45,000</p>	<ul style="list-style-type: none"> • Welcome visitors and provide information about exhibitions and collections • Assist with setting up, maintaining, and dismantling exhibitions • Handle, move, and document museum objects following proper procedures • Support educational workshops, tours, and public events • Maintain accurate records of collections and loans • Monitor gallery spaces to ensure security and visitor safety
Research Assistant	A Research Assistant supports academic staff, think tanks, or policy organisations by conducting research, gathering data, and preparing reports. In a history context, this often involves archival research, literature reviews, and analysing primary sources to contribute to larger research projects or publications.	<p>£22,000 – £32,000 Average Salary \$38,000 – \$55,000</p>	<ul style="list-style-type: none"> • Conduct literature reviews and compile bibliographies • Gather, organise, and analyse primary and secondary source materials • Transcribe documents, interviews, or historical

			<ul style="list-style-type: none"> records • Prepare summaries, reports, and research briefings • Assist with data entry, referencing, and proofreading • Support academics with grant applications and conference preparation
Policy Analyst (Junior)	<p>A Junior Policy Analyst researches and evaluates public policies, helping government departments, think tanks, or NGOs develop evidence-based recommendations. History graduates bring valuable skills in critical analysis, understanding institutional change, and contextualising contemporary issues within historical frameworks.</p>	<p>£25,000 – £35,000 Average Salary \$45,000 – \$65,000</p>	<ul style="list-style-type: none"> • Research and analyse policy issues using qualitative and quantitative methods • Monitor political developments, legislation, and regulatory changes • Draft policy briefs, reports, and briefing documents • Contribute to stakeholder consultations and public engagement • Present findings to senior colleagues and external stakeholders • Support the development of policy recommendations and advocacy strategies
Editorial Assistant	<p>An Editorial Assistant supports the production of books, journals, magazines, or digital content by handling administrative tasks, liaising with authors, and assisting with manuscript preparation. History graduates are well-suited for academic publishing, heritage publications, or history-focused media outlets.</p>	<p>£22,000 – £27,000 Average Salary \$40,000 – \$55,000</p>	<ul style="list-style-type: none"> • Manage correspondence with authors, editors, and contributors • Proofread and copy-edit manuscripts for accuracy and style • Coordinate production schedules and track project progress • Conduct fact-checking

			<ul style="list-style-type: none"> and verify references • Maintain databases and filing systems • Assist with commissioning content and managing submissions
<p>Teaching Assistant/Trainee Teacher</p>	<p>A Teaching Assistant supports classroom teachers in delivering lessons and providing individual or small-group support to students. History graduates may pursue this role as a stepping stone to teacher training (PGCE/QTS) or as a permanent career in educational support, often specialising in humanities subjects.</p>	<p>£18,000 – £25,000 (TA)</p> <p>£25,000 – £30,000 (TT)</p> <p>Average Salary \$28,000 – \$38,000 (TA)</p> <p>\$40,000 – \$50,000 (TT)</p>	<ul style="list-style-type: none"> • Support teachers in preparing and delivering lessons • Provide one-to-one or small-group support to students • Help maintain classroom discipline and a positive learning environment • Prepare teaching materials and resources • Assess and mark student work under teacher guidance • Support students with special educational needs (SEN)
<p>Heritage Officer (Junior)</p>	<p>A Junior Heritage Officer supports the protection, conservation, and promotion of historic buildings, landscapes, monuments, and cultural sites. They work for local authorities, heritage organisations, or conservation charities, helping to balance preservation with public access and development.</p>	<p>£22,000 – £32,000 Average Salary \$35,000 – \$50,000</p>	<ul style="list-style-type: none"> • Assist with heritage impact assessments for planning applications • Research the history and significance of heritage sites and buildings • Support the preparation of conservation area appraisals and management plans • Liaise with property owners, developers, and planning officers • Contribute to heritage education and public engagement programmes

			<ul style="list-style-type: none"> • Maintain records and databases of heritage assets
Civil Service Fast Stream (UK ONLY)	<p>The Civil Service Fast Stream is an accelerated leadership development programme for high-potential graduates, offering rotational placements across government departments. History graduates are well-suited to generalist, policy, and diplomatic service streams, developing skills to become future leaders in public administration.</p>	<p>Average Salary Starting Salary £31,554 per year Post-Completion (3-4 years) £45,000 – £55,000 per year</p>	<ul style="list-style-type: none"> • Develop and implement government policy across various departments • Analyse complex information and prepare briefings for ministers • Manage projects and lead teams on cross-departmental initiatives • Engage with stakeholders, Parliament, and the public • Represent government interests in negotiations and consultations • Rotate through multiple placements to gain broad experience
Public Relations Assistant	<p>A PR Assistant supports communications teams in managing an organisation's public image, media relations, and stakeholder engagement. History graduates bring strong writing, research, and analytical skills valuable for crafting narratives and managing reputation in corporate, public sector, or</p>	<p>£22,000 – £28,000 Average Salary \$40,000 – \$55,000</p>	<ul style="list-style-type: none"> • Draft press releases, media statements, and communications materials • Monitor media coverage and compile press clippings • Maintain media contact databases and journalist relationships • Support event planning and coordination • Manage social media accounts and digital communications • Assist with crisis communications and reputation management
Legal Assistant/Paralegal	<p>A Legal Assistant or Paralegal supports</p>	<p>£20,000 – £28,000</p>	<ul style="list-style-type: none"> • Conduct legal research

	<p>solicitors and legal teams by conducting research, preparing documents, and managing case files. History graduates are valued for their research skills, attention to detail, and ability to analyse complex texts—skills transferable to legal contexts including property law, litigation, and public law.</p>	<p>(Entry Level) Average Salary \$45,000 – \$60,000 (Entry Level)</p>	<p>and prepare case summaries</p> <ul style="list-style-type: none"> ● Draft correspondence, contracts, and legal documents ● Manage case files, evidence bundles, and court documents ● Liaise with clients, barristers, courts, and third parties ● Attend court hearings, tribunals, and client meetings ● Maintain accurate records and meet billing/time-recording requirements
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Soft Skills

- Research & archival skills
- Critical analysis of sources
- Written communication (essays, reports)
- Argumentation & evidence-based reasoning
- Attention to detail & accuracy
- Presentation & public speaking
- Organisation & project management
- Empathy & perspective-taking
- Pattern recognition
- Independent learning & initiative

Philosophy and Computer Science BSc (Hons)

After Graduation

Job Title	Job Description and Sphere	Annual Salary	Key Duties
<p>AI Ethics Analyst</p>	<p>AI Ethics Analysts evaluate artificial intelligence systems for fairness, bias, transparency, and accountability. They bridge the gap between technical AI development and ethical considerations, ensuring that AI systems are developed and deployed responsibly while aligning with organisational values and regulatory requirements.</p>	<p>£35,000 – £50,000 Average Salary \$60,000 – \$80,000</p>	<ul style="list-style-type: none"> ● Assess AI systems for bias, fairness, and ethical implications ● Develop ethical guidelines and frameworks for AI development ● Conduct risk assessments on AI deployments ● Collaborate with technical teams to implement responsible AI practices ● Monitor regulatory developments (EU AI Act, local laws) and ensure compliance ● Create documentation and reports on AI ethics audits
<p>Trust and Safety Analyst</p>	<p>Trust and Safety Analysts work at tech companies to protect users from harmful content, fraud, and platform abuse. They develop and enforce community guidelines, investigate policy violations, and work with cross-functional teams to maintain a safe online environment while balancing user experience and free expression.</p>	<p>£25,000 – £34,000 Average Salary \$65,000 – \$81,000</p>	<ul style="list-style-type: none"> ● Monitor user activity and investigate policy violations ● Develop and refine content moderation policies ● Analyse data to identify emerging abuse patterns and threats ● Collaborate with product and engineering teams on safety features ● Handle escalated cases involving harmful content or user disputes ● Report on safety metrics and recommend improvements
<p>Algorithmic Auditor</p>	<p>Algorithmic Auditors assess automated decision systems for bias, fairness, and regulatory</p>	<p>£35,000 – £50,000 Average Salary</p>	<ul style="list-style-type: none"> ● Conduct independent bias audits of AI and

	<p>compliance. With regulations like NYC Local Law 144 and the EU AI Act, this emerging role combines technical analysis with ethical evaluation to ensure AI systems don't discriminate against protected groups.</p>	<p>\$70,000 – \$100,000</p>	<p>automated decision tools</p> <ul style="list-style-type: none"> • Test algorithms for disparate impact against protected characteristics • Review data inputs, algorithmic processing, and outputs • Produce audit reports and public-facing bias summaries • Advise organisations on remediation strategies • Stay current with AI regulations and compliance requirements
<p>Privacy Analyst</p>	<p>Privacy Analysts ensure organisations comply with data protection laws (GDPR, CCPA) and implement privacy-by-design principles. They bridge legal requirements and technical implementation, conducting privacy impact assessments and advising on data handling practices.</p>	<p>£30,000 – £42,000 Average Salary \$65,000 – \$82,000</p>	<ul style="list-style-type: none"> • Conduct privacy impact assessments for new products and processes • Monitor compliance with GDPR, CCPA, and other privacy regulations • Develop and maintain privacy policies and procedures • Coordinate privacy training programmes for staff • Respond to data subject access requests • Advise on data minimisation and privacy-by-design approaches
<p>Knowledge Engineer</p>	<p>Knowledge Engineers design and build ontologies, knowledge bases, and semantic models that enable AI systems to understand and reason about information. They structure complex domain knowledge into formal representations used in search engines, recommendation systems, and AI assistants.</p>	<p>£35,000 – £50,000 Average Salary \$68,000 – \$95,000</p>	<ul style="list-style-type: none"> • Design and develop domain ontologies using OWL, RDF, and SPARQL • Collaborate with domain experts to capture and model knowledge • Build and maintain

			<p>knowledge graphs for AI applications</p> <ul style="list-style-type: none"> • Ensure semantic consistency across data integration projects • Evaluate and recommend ontology management tools • Document knowledge structures and maintain training materials
<p>Computational Linguist (Junior)</p>	<p>Computational Linguists develop algorithms and models that enable computers to understand, process, and generate human language. They work on applications like chatbots, machine translation, sentiment analysis, and voice assistants, combining linguistics expertise with programming skills.</p>	<p>£30,000 – £45,000 Average Salary \$60,000 – \$80,000</p>	<ul style="list-style-type: none"> • Develop NLP models for text analysis, translation, or generation • Process and analyse linguistic data for machine learning training • Build and optimise chatbots and voice assistants • Collaborate with data scientists on language-based AI projects • Evaluate model performance using linguistic metrics • Research emerging NLP techniques and implement improvements
<p>Requirements Analyst</p>	<p>Requirements Analysts translate business needs into precise technical specifications using logical analysis and clear documentation. They gather, analyse, and document requirements for software systems, serving as the bridge between stakeholders and development teams — ideal for those with strong analytical and communication skills.</p>	<p>£28,000 – £40,000 Average Salary \$60,000 – \$85,000</p>	<ul style="list-style-type: none"> • Gather and analyse business requirements from stakeholders • Translate requirements into technical specifications • Create use cases, user stories, and process flow diagrams • Facilitate workshops to

			<p>identify and clarify requirements</p> <ul style="list-style-type: none"> • Manage requirement changes throughout the project lifecycle • Ensure traceability between requirements and delivered features
<p>Tech Policy Researcher</p>	<p>Tech Policy Researchers analyse the intersection of technology and public policy for think tanks, government bodies, or NGOs. They research emerging technologies, assess their societal impacts, and develop policy recommendations on issues like AI regulation, data governance, and digital rights.</p>	<p>£28,000 – £40,000 Average Salary \$50,000 – \$70,000</p>	<ul style="list-style-type: none"> • Research emerging technology trends and their policy implications • Write policy briefs, reports, and white papers • Analyse proposed legislation and regulatory frameworks • Engage with policymakers, industry stakeholders, and civil society • Present findings at conferences and public events • Monitor global tech policy developments and best practices
<p>Formal Verification Engineer</p>	<p>Formal Verification Engineers use mathematical logic and formal methods to prove the correctness of software and hardware designs. They apply techniques like model checking and theorem proving to ensure systems behave as intended. Its critical for safety-critical applications in aerospace, semiconductors, and autonomous systems.</p>	<p>£40,000 – £55,000 Average Salary \$83,000 – \$111,000</p>	<ul style="list-style-type: none"> • Develop formal proofs of design correctness using model checking • Write formal specifications and verification test plans • Perform equivalence checking and property verification • Collaborate with design teams on verification strategies • Build automated verification frameworks

			and tooling <ul style="list-style-type: none"> • Document verification results and coverage metrics
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Soft Skills

- Logical reasoning & structured argumentation
- Ethical analysis & moral reasoning
- Communication of complex ideas
- Critical evaluation of AI/tech systems
- Problem-solving & creative thinking
- Collaboration across disciplines
- Written articulation (policy, technical docs)
- Patience & persistence with abstract problems
- Stakeholder communication
- Adaptability to emerging tech landscapes

Philosophy BA (Hons)

After Graduation

Job Title	Job Description and Sphere	Annual Salary	Key Duties
Policy Officer	Analyses data and develops policy recommendations for government departments, think tanks, NGOs, or private organisations. Researches legislative processes and evaluates policy impacts.	£27,000 – £50,000 Average Salary \$50,000 – \$110,000	<ul style="list-style-type: none"> • Research and analyse policy issues and their societal implications • Draft briefings, reports, and policy recommendations • Liaise with stakeholders, government officials, and interest groups • Monitor legislative

			<p>developments and regulatory changes</p> <ul style="list-style-type: none"> • Present findings to senior leadership and external bodies
<p>Paralegal/ Legal Assistant</p>	<p>Supports solicitors and barristers by conducting legal research, preparing documents, and managing case files. Philosophy's logical reasoning skills transfer directly to legal analysis.</p>	<p>£20,000 – £40,000 Average Salary \$42,000 – \$75,000</p>	<ul style="list-style-type: none"> • Conduct legal research and summarise case law • Draft correspondence, pleadings, and legal documents • Manage case files and client communications • Prepare materials for court proceedings • Liaise with clients and external parties
<p>Ethics Consultant (Junior)</p>	<p>Advises organisations on ethical practices, corporate responsibility, and compliance with ethical standards. An emerging role driven by increasing focus on ESG, AI ethics, and responsible business.</p>	<p>£28,000 – £50,000 Average Salary \$50,000 – \$90,000</p>	<ul style="list-style-type: none"> • Review organisational policies for ethical implications • Advise on corporate social responsibility initiatives • Develop ethical guidelines and codes of conduct • Conduct ethics training and workshops • Assess potential ethical risks in business decisions
<p>Graduate Analyst</p>	<p>Entry-level analytical role across various sectors (finance, consulting, government, tech) involving research, data analysis, and reporting. Philosophy graduates excel at structured problem-solving.</p>	<p>£28,000 – £48,000 Average Salary \$52,000 – \$90,000</p>	<ul style="list-style-type: none"> • Gather, analyse, and interpret data • Prepare reports and presentations for stakeholders • Support senior analysts with research projects • Identify trends and provide actionable insights • Collaborate across departments on strategic

			initiatives
Social Researcher	Plans, designs, and conducts research to investigate social issues, attitudes, and behaviours. Findings inform policy decisions and organisational strategies.	£25,000 – £55,000 Average Salary \$50,000 – \$95,000	<ul style="list-style-type: none"> • Design research methodologies (surveys, interviews, focus groups) • Collect and analyse qualitative and quantitative data • Write research reports and policy briefings • Present findings to clients and stakeholders • Advise on evidence-based policy development
Journalist/ Editorial Assistant	Researches, writes, and edits content for newspapers, magazines, online publications, or broadcast media. Philosophy's writing and argumentation skills are highly transferable.	£20,000 – £35,000 Average Salary \$40,000 – \$65,000	<ul style="list-style-type: none"> • Research stories and verify information • Write articles, features, and news pieces • Edit and proofread content for accuracy and style • Conduct interviews and source quotes • Manage content schedules and coordinate with contributors
Civil Service Fast Stream (UK ONLY)	The Civil Service Fast Stream is an accelerated leadership development programme for high-potential graduates, offering rotational placements across government departments. History graduates are well-suited to generalist, policy, and diplomatic service streams, developing skills to become future leaders in public administration.	Average Salary Starting Salary£31,554 per yearPost-Completi on (3-4 years)£45,000 – £55,000 per year	<ul style="list-style-type: none"> • Develop and implement government policy across various departments • Analyse complex information and prepare briefings for ministers • Manage projects and lead teams on cross-departmental initiatives • Engage with stakeholders, Parliament, and the public • Represent government interests in negotiations

			<ul style="list-style-type: none"> and consultations • Rotate through multiple placements to gain broad experience
Public Affairs Officer (Entry-Level)	<p>Manages relationships between organisations and government bodies, developing communication strategies to influence public policy and protect client interests.</p>	<p>£25,000 – £45,000 Average Salary \$48,000 – \$80,000</p>	<ul style="list-style-type: none"> • Monitor political and regulatory developments • Draft briefings and position papers • Liaise with politicians, civil servants, and regulators • Organise stakeholder meetings and events • Support lobbying and advocacy campaigns
Communications Officer	<p>Develops and implements internal and external communications strategies, managing an organisation's reputation and messaging across various channels.</p>	<p>£23,000 – £40,000 Average Salary \$42,000 – \$70,000</p>	<ul style="list-style-type: none"> • Write press releases, newsletters, and web content • Manage social media and digital communications • Coordinate media relations and press enquiries • Develop communication strategies and campaigns • Support crisis communications and reputation management
Compliance Analyst (Entry-Level)	<p>Ensures organisations adhere to legal standards, regulatory requirements, and internal policies. Philosophy's ethical reasoning skills are invaluable for navigating complex compliance issues.</p> <p>Key Duties:</p>	<p>£26,000 – £45,000 Average Salary \$50,000 – \$80,000</p>	<ul style="list-style-type: none"> • Review policies and procedures for regulatory compliance • Conduct risk assessments and audits • Monitor changes in laws and regulations • Prepare compliance reports and documentation • Advise teams on

			compliance requirements
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Soft Skills

- Critical thinking & logical analysis
- Clear written argumentation
- Ethical reasoning & judgement
- Active listening & questioning
- Verbal articulation of complex ideas
- Research & evidence evaluation
- Open-mindedness & intellectual humility
- Persuasion & debate
- Problem-solving from multiple angles
- Independent thinking & initiative

Politics and Data Science BSc (Hons)

After Graduation

Job Title	Job Description and Sphere	Annual Salary	Key Duties
Political Data Analyst	Uses data analysis techniques to support political campaigns, parties, advocacy groups, and government organisations. Analyses voter behaviour, polling data, and demographic trends to inform strategy.	£28,000 – £55,000 Average Salary \$55,000 – \$120,000	<ul style="list-style-type: none">• Analyse voter files, polling data, and electoral statistics• Build predictive models for voter turnout and behaviour• Create data visualisations for campaign strategy• Identify target demographics and swing voters• Report insights to campaign managers and strategists
Political Risk Analyst	Assesses political, regulatory, and geopolitical risks for businesses, financial	£28,000 – £70,000 Average Salary	<ul style="list-style-type: none">• Monitor political developments and policy

	institutions, and investors. Advises on potential threats from government policy changes, elections, and international relations.	\$60,000 – \$120,000	<p>changes</p> <ul style="list-style-type: none"> • Produce risk assessments and country reports • Advise clients on political threats to investments • Analyse regulatory and legislative environments • Present briefings to senior leadership and clients
Policy Data Analyst	Combines quantitative analysis with policy understanding to evaluate government programmes, inform policy decisions, and measure outcomes. Works for government departments, think tanks, or consultancies.	£30,000 – £55,000 Average Salary \$55,000 – \$100,000	<ul style="list-style-type: none"> • Analyse policy outcomes using quantitative methods • Design and evaluate government programmes • Produce statistical reports and policy briefings • Build dashboards to track policy metrics • Collaborate with policy teams on evidence-based recommendations
Government Statistician	Produces official statistics for government departments, analysing data on employment, health, education, crime, and the economy. Joins via fast-stream programmes or direct entry.	£31,000 – £55,000 Average Salary \$60,000 – \$115,000	<ul style="list-style-type: none"> • Collect, process, and analyse official statistics • Design surveys and sampling methodologies • Produce statistical bulletins and reports • Ensure data quality and methodological rigour • Advise policymakers on statistical evidence
Campaign Analyst	Uses data analytics to optimise political and advocacy campaigns. Analyses voter targeting, message testing, and fundraising performance to improve campaign effectiveness.	£25,000 – £50,000 Average Salary \$45,000 – \$90,000	<ul style="list-style-type: none"> • Analyse campaign performance metrics • Develop voter targeting and segmentation models • Conduct A/B testing on messaging and outreach • Track fundraising data and donor behaviour

			<ul style="list-style-type: none"> • Provide real-time analytics during election cycles
Data Journalist	Uses data analysis and visualisation to tell stories and investigate issues for news organisations. Combines programming skills with journalistic storytelling to communicate complex data to public audiences.	£27,000 – £55,000 Average Salary \$45,000 – \$90,000	<ul style="list-style-type: none"> • Source and clean datasets for news stories • Create data visualisations and interactive graphics • Investigate stories using public data and FOI requests • Write data-driven articles and explainers • Collaborate with reporters and editors on coverage
Intelligence Analyst	Analyses information to assess security threats for government agencies (MI5, MI6, GCHQ in UK; FBI, CIA, NSA in USA) or private security firms. Requires security clearance.	£37,000 – £55,000+ Average Salary \$60,000 – \$120,000	<ul style="list-style-type: none"> • Gather and assess intelligence from multiple sources • Produce threat assessments and briefings • Identify patterns and trends in security data • Support operational decision-making • Brief senior officials and policymakers
Public Sector Data Analyst	Analyses data for local or central government to improve service delivery, inform policy, and drive efficiency. Works across healthcare, education, transport, and public services.	£28,000 – £50,000 Average Salary \$50,000 – \$95,000	<ul style="list-style-type: none"> • Analyse operational data to improve public services • Build dashboards and reporting tools for departments • Conduct cost-benefit analyses of policy options • Support evidence-based decision-making • Present findings to government stakeholders
Survey / Polling Analyst	Designs, conducts, and analyses surveys and opinion polls for polling companies,	£26,000 – £50,000 Average Salary	<ul style="list-style-type: none"> • Design survey questionnaires and

	market research firms, or political consultancies. Measures public attitudes and predicts electoral outcomes.	\$50,000 – \$90,000	methodologies <ul style="list-style-type: none"> Analyse polling data and calculate margins of error Weight samples and correct for biases Produce reports on public opinion trends Brief media and clients on polling findings
Civic Tech Analyst / Consultant	Uses technology and data to improve government transparency, civic engagement, and public service delivery. Works for government digital teams, NGOs, or civic tech startups.	£30,000 – £55,000 Average Salary \$55,000 – \$100,000	<ul style="list-style-type: none"> Develop digital tools for civic engagement Analyse government data for transparency initiatives Improve citizen access to public services Advise government on digital transformation Build open data platforms and APIs

Soft Skills

- Data communication & visualisation
- Political awareness & current affairs knowledge
- Research methodology (qualitative & quantitative)
- Written communication (briefings, reports)
- Presentation to diverse audiences
- Critical evaluation of information sources
- Collaboration in fast-paced environments
- Discretion & handling sensitive information
- Stakeholder management
- Adaptability to political cycles

Politics & International Relations BSc (Hons)

After Graduation

Job Title	Job Description and Sphere	Annual Salary	Key Duties
Policy Officer/Analyst	A Junior Policy Analyst researches and evaluates public policies, helping government departments, think tanks, or NGOs develop evidence-based recommendations. History graduates bring valuable skills in critical analysis, understanding institutional change, and contextualising contemporary issues within historical frameworks.	£25,000 – £35,000 Average Salary \$45,000 – \$65,000	<ul style="list-style-type: none"> • Research and analyse policy issues using qualitative and quantitative methods • Monitor political developments, legislation, and regulatory changes • Draft policy briefs, reports, and briefing documents • Contribute to stakeholder consultations and public engagement • Present findings to senior colleagues and external stakeholders • Support the development of policy recommendations and advocacy strategies
Diplomatic Services Officer	Represents national interests abroad, develops and implements foreign policy, manages diplomatic relationships, and provides consular support to citizens overseas.	£31,000–£55,000 Average Salary \$60,000–\$120,000	<ul style="list-style-type: none"> • Formulating and implementing foreign policy initiatives • Organising ministerial and diplomatic visits • Providing consular support to citizens abroad • Building relationships with foreign government officials • Reporting on political and economic developments

<p>Civil Service Fast Stream (UK ONLY)</p>	<p>The Civil Service Fast Stream is an accelerated leadership development programme for high-potential graduates, offering rotational placements across government departments. History graduates are well-suited to generalist, policy, and diplomatic service streams, developing skills to become future leaders in public administration.</p>	<p>Average Salary</p> <p>Starting £31,554 per year</p> <p>Post-Completion (3-4 years) £45,000 – £55,000 per year</p>	<ul style="list-style-type: none"> • Develop and implement government policy across various departments • Analyse complex information and prepare briefings for ministers • Manage projects and lead teams on cross-departmental initiatives • Engage with stakeholders, Parliament, and the public • Represent government interests in negotiations and consultations • Rotate through multiple placements to gain broad experience
<p>Research Assistant</p>	<p>A Research Assistant supports academic staff, think tanks, or policy organisations by conducting research, gathering data, and preparing reports. In a history context, this often involves archival research, literature reviews, and analysing primary sources to contribute to larger research projects or publications.</p>	<p>£22,000 – £32,000</p> <p>Average Salary</p> <p>\$38,000 – \$55,000</p>	<ul style="list-style-type: none"> • Conduct literature reviews and compile bibliographies • Gather, organise, and analyse primary and secondary source materials • Transcribe documents, interviews, or historical records • Prepare summaries, reports, and research briefings • Assist with data entry, referencing, and proofreading • Support academics with grant applications and conference preparation
<p>Intelligence Analyst</p>	<p>Analyses information to assess security threats for government agencies (MI5, MI6, GCHQ in UK; FBI, CIA, NSA in USA) or private security firms.</p>	<p>£37,000 – £55,000+</p> <p>Average Salary</p> <p>\$60,000 – \$120,000</p>	<ul style="list-style-type: none"> • Gather and assess intelligence from multiple sources

	Requires security clearance.		<ul style="list-style-type: none"> • Produce threat assessments and briefings • Identify patterns and trends in security data • Support operational decision-making • Brief senior officials and policymakers
NGO Programme Assistant	Provides administrative and coordination support for non-governmental organisation programmes, helping to deliver humanitarian, development, or advocacy projects.	£19,000–£28,000 Average Salary \$42,000–\$55,000	<ul style="list-style-type: none"> • Scheduling meetings and coordinating programme activities • Maintaining project documentation and databases • Communicating with stakeholders and partners • Monitoring budgets and timelines • Supporting grant applications and reporting
Political Assistant/Parliamentary Researcher	Supports Members of Parliament or elected officials by conducting research, managing correspondence, drafting speeches, and handling constituency matters.	£22,000–£35,000 Average Salary \$50,000–\$75,000	<ul style="list-style-type: none"> • Researching policy issues and preparing briefings • Drafting speeches, press releases, and correspondence • Managing casework and constituency enquiries • Liaising with government agencies and stakeholders • Supporting parliamentary and legislative work
Public Affairs Consultant	Advises organisations on government relations, regulatory issues, and political strategy. Helps clients navigate the policy landscape and advocate for their interests.	£25,000–£45,000 Average Salary \$50,000–\$105,000	<ul style="list-style-type: none"> • Monitoring political and regulatory developments • Developing advocacy and lobbying strategies • Building relationships with policymakers and officials • Preparing briefings and

			<ul style="list-style-type: none"> position papers Managing client campaigns and stakeholder engagement
Journalist/ Media Assistant	Researches, writes, and produces news content for print, broadcast, or digital media. Reports on current affairs, politics, and other topics of public interest.	£18,000–£35,000 Average Salary \$36,000–\$65,000	<ul style="list-style-type: none"> Researching and investigating news stories Conducting interviews and gathering information Writing articles, scripts, or multimedia content Meeting editorial deadlines and standards Developing contacts and sources
International Development Assistant	Supports international aid and development programmes, helping to deliver projects that address poverty, health, education, and humanitarian needs in developing countries.	£18,000–£30,000 Average Salary \$45,000–\$75,000	<ul style="list-style-type: none"> Coordinating programme logistics and administration Supporting field operations and partner organisations Monitoring and evaluating project outcomes Preparing reports for donors and stakeholders Assisting with grant management and compliance

Soft Skills

- Cross-cultural communication & diplomacy
- Research & policy analysis
- Written communication (briefings, reports, speeches)
- Public speaking & presentation
- Negotiation & conflict resolution
- Networking & relationship building

- Current affairs awareness
- Critical thinking & source evaluation
- Teamwork in high-pressure environments
- Discretion & confidentiality

Psychology BA (Hons)

After Graduation

Job Title	Job Description and Sphere	Annual Salary	Key Duties
Assistant Psychologist	Supports qualified psychologists in clinical settings, assisting with assessments, therapy sessions, research, and administrative tasks. A stepping stone to clinical psychology training.	£24,000–£31,000 Average Salary \$40,000–\$55,000	<ul style="list-style-type: none"> • Assisting with psychological assessments and data collection • Supporting therapy sessions and interventions • Conducting literature reviews and research tasks • Maintaining patient records and documentation • Contributing to risk assessments and case discussions
Mental Health Support Worker	Provides practical and emotional support to individuals experiencing mental health difficulties, helping them manage daily life and access appropriate services.	£20,000–£28,000 Average Salary \$32,000–\$45,000	<ul style="list-style-type: none"> • Supporting clients with daily activities and routines • Monitoring wellbeing and reporting concerns • Accompanying clients to appointments and activities • Implementing care plans and support strategies • Building therapeutic relationships with service users
HR Assistant /	Supports HR functions including	£22,000–£30,000	<ul style="list-style-type: none"> • Processing job

<p>Human Resources Coordinator</p>	<p>recruitment, onboarding, employee records, and policy administration. Psychology graduates are valued for understanding human behaviour and motivation.</p>	<p>Average Salary \$38,000–\$58,000</p>	<p>applications and coordinating interviews</p> <ul style="list-style-type: none"> • Managing employee records and HR databases • Supporting onboarding and induction processes • Assisting with training and development programmes • Handling employee queries and administrative tasks
<p>Behavioural Research Assistant</p>	<p>Supports academic or commercial research projects investigating human behaviour, cognition, and decision-making. Involves data collection, analysis, and literature reviews.</p>	<p>£22,000–£30,000 Average Salary \$40,000–\$55,000</p>	<ul style="list-style-type: none"> • Recruiting and screening research participants • Administering questionnaires, tests, and experiments • Collecting and entering data accurately • Conducting statistical analysis and literature reviews • Contributing to research reports and publications
<p>Learning Support Assistant / SEND Teaching Assistant</p>	<p>Works in educational settings supporting students with special educational needs and disabilities (SEND), applying psychological understanding to help children learn and develop.</p>	<p>£18,000–£25,000 Average Salary \$28,000–\$40,000</p>	<ul style="list-style-type: none"> • Supporting individual students or small groups • Implementing behaviour management strategies • Adapting learning materials and activities • Monitoring and recording student progress • Collaborating with teachers and specialists
<p>Wellbeing Practitioner / Trainee PWP</p>	<p>Delivers low-intensity psychological interventions (such as guided self-help and CBT techniques) for common mental health conditions like anxiety and depression.</p>	<p>£25,000–£32,000 Average Salary \$40,000–\$55,000</p>	<ul style="list-style-type: none"> • Conducting initial assessments and triage • Delivering evidence-based interventions • Monitoring client

			<ul style="list-style-type: none"> progress and outcomes • Maintaining accurate clinical records • Working within stepped-care mental health services
Market Research Analyst	Applies understanding of consumer psychology to gather and analyse data about markets, customer behaviour, and product preferences to inform business decisions.	<p>£23,000–£35,000 Average Salary \$45,000–\$65,000</p>	<ul style="list-style-type: none"> • Designing surveys and focus groups • Collecting and analysing consumer data • Identifying market trends and insights • Preparing reports and presentations • Advising on marketing and product strategies
Youth Worker / Outreach Worker	Supports young people's personal, social, and educational development through informal education, mentoring, and community programmes.	<p>£20,000–£28,000 Average Salary \$32,000–\$45,000</p>	<ul style="list-style-type: none"> • Building trusting relationships with young people • Delivering group sessions and activities • Providing one-to-one support and guidance • Advocating for young people's needs • Connecting young people with services and opportunities
Recruitment Consultant	Matches candidates with job opportunities, using psychological insight to assess suitability and cultural fit. Psychology graduates excel at interviewing and candidate evaluation.	<p>£22,000–£35,000 (+ commission) Average Salary \$40,000–\$60,000 (+ commission)</p>	<ul style="list-style-type: none"> • Sourcing and screening candidates • Conducting interviews and assessments • Building relationships with clients and candidates • Managing job vacancies and applications • Negotiating offers and facilitating placements

Care Coordinator / Case Manager	Coordinates care and support services for individuals with complex needs, ensuring appropriate services are in place and working together effectively.	£23,000–£32,000 Average Salary \$40,000–\$55,000	<ul style="list-style-type: none"> ● Assessing client needs and developing care plans ● Coordinating services across multiple providers ● Monitoring client progress and outcomes ● Advocating for clients' rights and needs ● Maintaining comprehensive case records
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Soft Skills

- Empathy & emotional intelligence
- Active listening & communication
- Research & data analysis
- Written communication (case notes, reports)
- Observation & attention to detail
- Non-judgemental attitude
- Patience & resilience
- Confidentiality & ethical boundaries
- Teamwork & collaboration
- Problem-solving & critical thinking